



# **MINUTES OF THE ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL CHAMBERS, BREESE PARADE, FORSTER**

ON Tuesday, 23 June 2009

Keith O'Leary  
**GENERAL MANAGER**

## **TABLE OF CONTENTS**

<b><u>PRESENT.....</u></b>	<b><u>1</u></b>
<b><u>IN ATTENDANCE.....</u></b>	<b><u>1</u></b>
<b><u>ACKNOWLEDGEMENT OF COUNTRY.....</u></b>	<b><u>1</u></b>
<b><u>PRAYER.....</u></b>	<b><u>1</u></b>
<b><u>APOLOGIES.....</u></b>	<b><u>1</u></b>
<b><u>ADOPTION OF MINUTES OF MEETING.....</u></b>	<b><u>1</u></b>
<b><u>DECLARATIONS OF PECUNIARY &amp; NON-PECUNIARY CONFLICTS OF INTEREST.....</u></b>	<b><u>2</u></b>
<b><u>CONSIDERATION OF OFFICERS' REPORTS:.....</u></b>	<b><u>3</u></b>
<b><u>GENERAL MANAGER.....</u></b>	<b><u>3</u></b>
1    GM - 2009 Local Government Remuneration Tribunal Determinations.....	3
2    GM: Determination of Organisational Structure.....	3
3    GM - Delegation of Authority to General Manager.....	4
4    GM: Arrangements Whilst General Manager on Leave.....	5
5    GM: Nomination of Councillors for Membership of Hunter Councils Board Advisory Groups.....	5
6    GM - Minutes of Meeting of Great Lakes Tourism held 1 June 2009.....	6
<b><u>PUBLIC ADDRESSES.....</u></b>	<b><u>6</u></b>
Public Address 1 - Mr Daniel Wade.....	6
Public Address 2 - Mr Jason Ballantine.....	6
Public Address 3 - Mr Gavin Maberley Smith.....	6
<b><u>DIRECTOR PLANNING AND ENVIRONMENTAL SERVICES.....</u></b>	<b><u>7</u></b>
7    PES - Use of Existing Sawmill - Lots 120 & 121 DP43048 Possum Pie Road, Wootton.....	7
8    PES - North Hawks Nest Draft LEP and Proposed Voluntary Planning Agreement for Future Purchase of Lot 53 DP753166 by Council.....	16
9    PES - Joint Regional Planning Panel.....	17
10   PES - Minutes of Great Lakes Estuary and Coast Committee Meeting held on 6 May 2009.....	17
11   PES - List of Matters before the Land & Environment Court - June 2009.....	18
<b><u>DIRECTOR ENGINEERING SERVICES.....</u></b>	<b><u>18</u></b>
12   ES - Footpath Contributions - Hawks Nest.....	18
13   ES - 355 Sport & Recreation Committee Minutes.....	19
14   ES - Development Traffic Advisory Committee Meeting Minutes - 10 June 2009.....	19
15   ES - Traffic Advisory Committee Meeting Minutes - 10 June 2009.....	19

<b><u>DIRECTOR CORPORATE &amp; COMMUNITY SERVICES</u></b> .....	<b>20</b>
16 CCS - Tea Gardens District Contributions Plan (2009) .....	20
17 CCS - The Branch Lane Contributions Plan.....	20
18 CCS - Aboriginal Liaison Committee .....	20
19 CCS - Access Committee Report.....	21
20 CCS - Review of Council's Policy Register.....	21
21 CCS - Local Government Week Itinerary .....	22
22 CCS - List of Outstanding Reports .....	22
25 CCS - LATE REPORT - Investment Report as at 31 May 2009.....	22
<b><u>LATE BUSINESS</u></b> .....	<b>23</b>
Road Surface in Kularoo Drive .....	23
MidCoast Water Late Payment Fees.....	23
Contribution from Port Stephens Council to Dredging Costs.....	23
Failford Road and The Lakes Way .....	23
<b><u>PRESENTATION BY DR W E J PARADICE</u></b> .....	<b>23</b>
<b><u>MEET THE PUBLIC SESSION</u></b> .....	<b>23</b>
<b><u>CLOSED COUNCIL</u></b> .....	<b>24</b>
23 CCSCONF - Management of Hawks Nest Beach Caravan Park.....	24
24 CCSCONF - Appointment of Consultancy to Undertake the Development of a Community Strategic Plan.....	25
<b><u>PRESENTATION</u></b> .....	<b>25</b>
Presentation on Waste Transfer Station in Tea Gardens .....	25
<b><u>URGENT BUSINESS</u></b> .....	<b>25</b>
Wild Dog Problem in Stroud .....	25
<b><u>MEETING CLOSURE</u></b> .....	<b>25</b>

Minutes of the Ordinary Meeting of the Great Lakes Council held at the Council Chambers, Breese Parade, Forster on 23 June 2009 commencing at 9.39am.

## **PRESENT**

Present: Clr J McWilliams (Chairperson), Clr M Tuffy, Clr C McCaskie, Clr L Roberts, Clr J Stephens, Clr K Hutchinson, Clr L Gill, Clr L Vaughan, Clr J Weate

## **IN ATTENDANCE**

General Manager - Keith O'Leary, Director Engineering Services - Ron Hartley, Director Planning & Environmental Services - Glenn Handford, Director Corporate & Community Services - Steve Embry and Leasing/Caravan Parks Officer - Pat Powell (Minute Taker).

## **ACKNOWLEDGEMENT OF COUNTRY**

The Mayor read the following statement:

"I acknowledge the Worimi people, the traditional owners of the land on which we meet today. I acknowledge their traditional wisdom and enduring culture."

## **PRAYER**

The Mayor led the meeting in the Lavinia Murray prayer.

## **APOLOGIES**

Nil

The Mayor read aloud the following statement:

"An audio recording of this meeting is being made for minute taking purposes as authorised by the Local Government Act 1993 and may be made available to members of the public where Council is compelled to do so by court order, warrant, subpoena or by any other law, such as the Freedom of Information Act 1989."

## **ADOPTION OF MINUTES OF MEETING**

### **295 RESOLUTION**

(Moved J Stephens/Seconded L Roberts)

That the Minutes of the Ordinary Meeting of 26 May 2009, copies of which were distributed among the Councillors, be taken as read and confirmed as a true record of proceedings.

---

## **296 RESOLUTION**

(Moved L Roberts/Seconded M Tuffy)

That the Minutes of the Extraordinary Meeting of 9 June 2009, copies of which were distributed among the Councillors, be taken as read and confirmed as a true record of proceedings.

---

### **DECLARATIONS OF PECUNIARY & NON-PECUNIARY CONFLICTS OF INTEREST**

Councillor/Staff Member	Item and Subject	Nature of Interest
Clr Gill	Item 7 PES - Use of Existing Sawmill - Lots 120 & 121 DP43048 Possum Pie Road	Non-pecuniary interest, the nature of the interest being that her brother sold the sawmill to the applicant, and she is also a neighbour to the proposal. Clr Gill elected to leave the meeting and take no part in discussions or voting.
Clr Roberts	Item 8 PES - North Hawks Nest Draft LEP and Proposed Voluntary Planning Agreement	Pecuniary interest, the nature of the interest being that he is a Director of the Karuah Local Aboriginal Land Council and also holds land in the study area. Clr Roberts left the meeting during the discussion of the item and took no part in discussions or voting.
Director Planning & Environmental Services - Glenn Handford	Item 11 PES - List of Matters before Land and Environment Court	Non-pecuniary interest, the nature of the interest being that a family friend is the planner for the objector in 37/2009. The Director Planning & Environment Services elected to leave the meeting and take no part in discussions.
Clr McCaskie	Late Business - Report from Director Planning & Environmental Services on the Tea Gardens Waste Transfer Station	Non-pecuniary interest, the nature of the interest being that she is a Trustee for land that adjoins one of the options under discussion. Clr McCaskie elected to leave the meeting and take no part in discussions or voting.

## CONSIDERATION OF OFFICERS' REPORTS:

### GENERAL MANAGER

#### 1 GM - 2009 Local Government Remuneration Tribunal Determinations

**Index:** Governance - Councillors - Allowances  
**Author:** Manager Corporate Governance - Phil Brennan

---

#### RECOMMENDATION:

1. That Council fix the following fees for the Mayor and Councillors in accordance with sections 248 and 249 of the Local Government Act 1993 to take effect from 1 July 2009:
  - Mayor \$33,840
  - Councillor \$15,500
2. That 10% (\$3,384) of the Mayoral fee be paid to the Deputy Mayor in accordance with Council's usual practice.

#### **297 RESOLUTION**

(Moved C McCaskie/Seconded J Stephens)

That the above recommendation be adopted.

---

#### 2 GM: Determination of Organisational Structure.

**Index:** Corporate Management  
**Author:** General Manager - Keith O'Leary

---

#### RECOMMENDATION:

It is recommended as follows:-

1. That the attached three (3) Division Organisational Structure be adopted by Council in accordance with Section 333 of the Local Government Act 1993.
  2. That the position of Design Technical Officer (21 hours/week) in the Engineering Services Division be filled within a period of three months and be funded in accordance with the funding sources outlined in this report.
  3. That the position of Building Inspector (to replace the officer retiring at the end of June 2009) be recognised as essential to retain current service levels, with this position to be referred to Manex with a view to addressing funding options for the 2009/10 budget year.
  4. That the temporary position of Parks Natural Assets Support Officer, as included in the attached structure, be designated as a permanent position in view of the fact that it has been temporary for some years and is 100% funded by ongoing external funding.
-

## **298 RESOLUTION**

(Moved K Hutchinson/Moved L Roberts)

That the above recommendation be adopted, with the addition of point 5:

- 5 That the Council Structure be included on the Agenda of the September Strategic Committee.
- 

### **3 GM - Delegation of Authority to General Manager**

**Index: Registers - Delegated Authority Register**

**Author: General Manager - Keith O'Leary**

---

#### **RECOMMENDATION:**

That Council confer upon the General Manager of Great Lakes Council (and the Acting General Manager as appointed from time to time), the functions, powers, authorities and duties as outlined in the following Delegation of Authority:

"Great Lakes Council, in order to provide for the expedient exercise and performance of its powers and duties and the efficient management of its business and responsibilities, in accordance with Council's resolution hereby delegates, pursuant to Section 377 of the Local Government Act, 1993, to the person specified by resolution of Council to have the functions of the General Manager and to the person, from time to time, holding the aforementioned position in an acting capacity, the exercise of Council's powers, functions, duties and authorities arising from the legislation and matters specified in Schedule 1 below, subject to the limitations specified in Schedule 2 below. This delegation shall remain in force until specifically altered or revoked in writing.

All delegations to staff shall be made by, and shall flow from, the General Manager pursuant to sections 377(2) and 378 of the Local Government Act, 1993.

#### **Schedule 1**

The powers, functions, duties and authorities of the Council as specified in:

- (i) the Local Government Act, 1993 and Regulations, and
- (ii) all other Acts and Regulations under which Council has powers, authorities, duties and functions, including those powers delegated to the General Manager by the Director General of the NSW Foods Authority.

#### **Schedule 2**

1. Limitations arising from the provisions of the Local Government Act, 1993 and all other legislation relevant to this delegation of authority.
2. All resolutions from time to time of Council directing the General Manager from time to time in the exercise of any powers, authorities, duties and functions."

## **299 RESOLUTION**

(Moved L Gill/Seconded L Roberts)

That the above recommendation be adopted.

---

**4 GM: Arrangements Whilst General Manager on Leave.**

**Index:** Human Resources - Leave  
**Author:** General Manager - Keith O'Leary

---

**RECOMMENDATION:**

It is recommended that the arrangements made for the position of Acting General Manager whilst I am on leave, as detailed in this report, be endorsed, with the delegations applicable to the General Manager to be delegated to the three staff concerned whilst they are acting in the position of General Manager.

**300 RESOLUTION**

(Moved K Hutchinson/Seconded L Vaughan)

That the above recommendation be adopted.

---

**5 GM: Nomination of Councillors for Membership of Hunter Councils Board Advisory Groups**

**Index:** Hunter Councils  
**Author:** General Manager - Keith O'Leary

---

**RECOMMENDATION:**

It is recommended as follows:-

1. That Council nominate one Councillor to each of the three Hunter Council's Advisory Groups.
2. That any Councillor who may be interested in nominating for membership may be interested in nominating for membership to one of the State and Regional Groups should complete the attached nomination for and return it to Hunter Councils.

**301 RESOLUTION**

(Moved L Roberts/Seconded C McCaskie)

That the following Councillors be nominated for the three Hunter Council's Advisory Groups:

- Economic Development and Infrastructure - Clr Stephens
  - Cultural and Community Development - Clr Vaughan
  - The Environment - Clr Gill
-

## **6 GM - Minutes of Meeting of Great Lakes Tourism held 1 June 2009**

**Index:** Section 355 Committee - Great Lakes Tourism  
**Author:** Leasing/Caravan Parks Officer - Pat Powell

---

### **RECOMMENDATION:**

That the information be noted and the recommendations of the Great Lakes Tourism Committee of 1 June 2009 be adopted.

### **302 RESOLUTION**

(Moved K Hutchinson/Seconded L Gill)

That the above recommendation be adopted.

---

### **PUBLIC ADDRESSES**

#### **PES - Use of Existing Sawmill - Lots 120 & 121 DP43048 Possum Pie Road, Wootton**

Clr L Gill declared a non-pecuniary interest in this item, the nature of the interest being that her brother sold the sawmill to the applicant, and she is also a neighbour to the proposal, and left the meeting at 09:58 am taking no further part in discussions or voting.

#### **Public Address 1 - Mr Daniel Wade**

Mr Daniel Wade (neighbour) addressed Council objecting to the proposal, due to the proximity of residential premises and noise issues associated with the proposed location.

---

#### **Public Address 2 - Mr Jason Ballantine**

Mr Jason Ballantine (neighbour) addressed Council objecting to the proposal due to the amount of logging trucks accessing the saw mill and the amount of dust generated from this and also noise and pollution issues.

---

#### **Public Address 3 - Mr Gavin Maberley Smith**

Mr Gavin Maberley Smith (for the owner) addressed Council in support of the proposal and requesting several changes to the conditions listed in the report.

---

## DIRECTOR PLANNING AND ENVIRONMENTAL SERVICES

### 7 PES - Use of Existing Sawmill - Lots 120 & 121 DP43048 Possum Pie Road, Wootton

**Index:** DA 324/2009 & PK 23661 – Use of Existing Sawmill

**Author:** Manager Development Assessment - Wayne Burgess

---

#### RECOMMENDATION:

It is recommended that a deferred commencement consent be granted under Section 80(3) of the Environmental Planning & Assessment Act 1979, as amended, to Development Application No. 324/2009 for the use of an existing sawmill located upon Lots 120 and 121 DP43048, Possum Pie Road, Wootton, subject to the following deferred commencement conditions as set out below.

The consent does not become operational unless and until the conditions in Part 1 are satisfied within three (3) months of the date of issuing this consent, otherwise this consent will lapse. When the conditions in Part 1 have been satisfied, the consent is taken to operate and the conditions in Part 2 apply.

#### Part 1

1. The owners of the land (Lots 120 and 121, DP43048, Possum Pie Road, Wootton) shall within three (3) months of the date of this consent surrender any right to conduct a sawmill on the land that might be conferred or claimed to be conferred on the land to which this Development Application relates by Division 10 of the Environmental Planning and Assessment Act 1979 as amended and evidence of such surrender shall be provided to the Council within three (3) months of the date of this consent.

#### Reason

The owners of the land has claimed that pursuant to Division 10 of the Environmental Planning and Assessment Act the right to conduct a sawmill on the land is conferred in relation to the land the subject of this development consent. Council disputes that any such right is conferred on the land, but for the purpose ensuring that any sawmilling activities conducted on the land are only carried out pursuant to this development consent it is prudent and in the public interest to impose this condition.

#### Part 2

2. The development must be implemented in accordance with the stamped plans numbered sheets 1 and 2 of Job Number 5157, dated 27 February 2009, drawn by Wade Roberts, the application form and any supporting information received with the application, except as may be amended by the following conditions.
  3. The sawmill shall not process more than 1,000 cubic metres of timber per year. Daily records of timber processed shall be kept and be available for Council inspections at any time.
  4. The operation of the sawmill shall be restricted to the use of the following plant and equipment:
    - one (1) sawmill
    - one (1) electrical generator
    - one (1) planer thicknesser
    - one (1) tractor/loader
    - one (1) block splitter
    - one (1) chainsaw
-

5. All timber associated with the sawmill shall only be stored in the area defined in the stamped plans numbered sheets 1 and 2 of Job Number 5157, dated 27 February 2009, drawn by Wade Roberts.
6. The operation of the sawmill shall be restricted to the following truck movements:
  - Raw log delivery - two (2) log trucks per month
  - Firewood pick-up - one (1) dump truck every two (2) months
  - Sawdust transport to storage area - one (1) x two (2) tonne truck per two (2) weeks
  - Pick up finished products - car trailer/flatbed rigid truck (as required by purchaser)
7. Consent is granted to the operation of the sawmill for a lone or one (1) person operator.
8. Compliance with all recommendations contained in the 'Plan of Management Burning of Timber Waste and Sawdust Management' prepared by Coastplan Consulting including:
  - The sawdust must only be stored in the disused quarry referred to in the 'Plan of Management Burning of Timber Waste and Sawdust Management'.
  - The sawdust stockpile must not exceed a depth of 1m in accordance with the 'Plan of Management'.
  - Bunding and/or diversion drains must be provided on areas outside of the quarry that are affected by surface water drainage to prevent the movement of sawdust during rain events.
  - Storage of sawdust must not be located in areas subject to prolonged damp or ponding of water.
  - Sawdust storage must occur in a 'mosaic' pattern.
  - Visual monitoring of sawdust piles must be undertaken on a weekly basis to determine whether any leachate is occurring. Where visible signs of leachate are occurring, the source of leachate should be identified and controlled to prevent pollution of surface or groundwater. If visible signs of leachate are occurring, it will be necessary to remove the sawdust from the site.
  - No sawdust shall be permitted to enter any waterbody, river or stream.

Details describing the methods to be carried out in complying with the requirements of this condition, are to be submitted to Council for approval prior to the issue of the Construction Certificate.

9. The following noise attenuation methods recommended by Hunter Acoustics in their acoustic assessment dated 6 April 2009, shall be implemented in the development prior to commencement of the operation of the sawmill or any sawmilling or wood working equipment:
  - The sawmill electric generator and planer thicknesser therefore shall be enclosed within the steel agricultural style shed as shown on stamped plan numbered sheet 2 of Job Number 5157, dated 27 February 2009, drawn by Wade Roberts, with dimensions of approximately 30 metres long by 10 metres wide with approximately a 4 metre wall height. The long dimension of the shed must run in north south direction and shall be entirely enclosed on the northern, eastern and southern sides. The western side may be open for a length of up to 20 metres.
  - Plant and equipment to be located within the steel industrial shed must be no closer than 3m to the eastern or northern wall and must be located not less than 5 metres from the open western wall.
  - A fibreglass insulation blanket of minimum rating R2.0 is to be fitted under the roof sheeting and supported firmly against the sheet with wire mesh in accordance with manufacturer's requirements and relevant safety standards.
10. The proposed steel agricultural style shed is to be located clear of the overhead powerlines. An amended site plan is to be submitted for approval prior to the issue of the Construction Certificate.

11. Thirty (30) days after the use of the mill has commenced and the implementation of the noise attenuation methods recommended by Hunter Acoustics in their acoustic assessment dated 6 April 2009 have been completed, a noise report is to be submitted to Council. This report is to assess noise emission from the development during normal operation, the effectiveness of the noise attenuation methods and compliance or otherwise with the appropriate maximum noise levels described by Hunter Acoustics in their report dated 6 April 2009 at all identified potentially affected receptors. If necessary the report must detail additional noise attenuation measures required to achieve compliance and the operator of the sawmill must implement these additional measures as detailed in the report within a further thirty (30) days.
12. The operation of the premises must comply with the limits listed below as determined by the Acoustic Assessment prepared by Hunter Acoustics dated 6 April 2009 and therefore noise from the premises must not exceed the following:
  - a) 35 dB(A)  $L_{Aeq(15\text{minute})}$  for all identified Receptors
13. Only one item of plant and equipment shall be permitted to be operated at a time. This condition does not relate to the necessary conjunctive operation of the electrical generator and planer thicknesser.
14. The muffler on the block splitter engine must be replaced with a new muffler prior to the commencement of operation of the sawmill.
15. All plant and equipment provided at the premises or used in conjunction with the sawmilling activities must be maintained in a proper and efficient manner, and shall be operated in a proper and efficient manner.
16. The hours of operation of the sawmill are limited to the following:
  - Mondays from 12.00 noon until 4.00pm;
  - Tuesday to Friday for 4 hours per day not before 7.00am or after 4.00pm;
  - Saturday from 7.00am until 12.00 noon;
  - Nil operation on Sundays.
17. The premises must be maintained in a condition which minimises or prevents the emission of dust from the premises.
18. Timber waste from the sawmill shall not be burnt unless the fire is lit in either:
  - An incinerator designed to prevent the escape of sparks and burning material; or
  - On ground enclosed by a fence of galvanised iron or other resistant material not less than 1.8 metres high so that the top of the waste to be burned is not less than 600 millimetres below the level of the top of the fence; or
  - In a pit dug for the purpose so that the top of the waste to be burned is not less than 600 millimetres below the top of the edge of the pit; or
  - In accordance with the conditions set out in a permit issued by the appropriate authority.
19. Burning of timber off cuts shall only be permitted to be undertaken during easterly wind directions and is not to be undertaken at dusk.
20. Only seasoned natural timber off cuts shall be permitted to be burned.
21. Burning of timber off cuts shall only be permitted to be undertaken following the issue of a permit from the NSW Rural Fire Service, with prior notification of when burning off is to occur also being provided to the Rural Fire Service.

22. Burning shall only be permitted to be undertaken in areas with a fuel free buffer of at least 20 metres.
23. No burning of sawdust is permitted.
24. An adequate water source, fire hose and pump must be provided at the site of burning throughout the burn, until the fire is completely extinguished.
25. Impervious bunded areas to be provided for the storage of chemicals, oils or fuel. The volume of the bunded areas shall contain at least 110% of the volume of the largest container to be stored. Details of the bunded areas must be provided to and approved by Council prior to the issue of the Construction Certificate.
26. A spill kit is to be provided for use as emergency equipment if there is a leak or spill of chemicals or oils. The spill kit must be clearly labelled and might include items such as rags, brooms and mops to stop any spill from entering a watercourse.
27. Compliance with the following conditions imposed by the NSW Rural Fire Service:

#### **Asset Protection Zones**

The intent of measures is to provide sufficient space and maintain reduced fuel loads so as to ensure radiant heat levels of buildings are below critical limits and to prevent direct flame contact with a building:-

1. At the commencement of building works and in perpetuity the property around the building to a distance of 30 metres, shall be maintained as an inner protection area (IPA) as outlined within section 4.1.3 and Appendix 5 of 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones'.

#### **Water and Utilities**

The intent of measures is to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as not to contribute to the risk of fire to a building.

2. Water, electricity and gas are to comply with section 4.1 .3 of 'Planning for Bush Fire Protection 2006'.
  - The water source shall be made available or located within the inner protection area (IPA) and away from the structure.
  - A hardened ground surface for truck access is to be supplied up to and within 4 metres of the water source.
  - A 65mm metal Storz outlet with a gate or ball valve shall be provided.
  - The water tank if located above ground shall be of a non-combustible material.
  - Polycarbonate/plastic tanks shall be shielded from the impact of radiant heat and direct flame contact.
  - Tanks and associated fittings on the hazard side of the building shall be provided with adequate shielding to mitigate the impact of flame contact and radiant heat and provide safe access for firefighters.
  - The gate or ball valve, pipes and tank penetration are adequate for full 50mm inner diameter water flow through the Storz fitting and are metal.
  - All associated fittings to the tank shall be noncombustible.
  - A minimum 5hp or 3kW petrol or diesel powered pump shall be made available to the water supply. A 19mm (internal diameter) fire hose and reel shall be connected to the pump.
  - An 'SWS' marker shall be obtained from the local NSW Rural Fire Service, and positioned for ease of identification by brigade personnel and other users of the SWS. In this regard:

- a) Markers must be fixed in a suitable location so as to be highly visible; and
- b) Markers should be positioned adjacent to the most appropriate access for the static water supply.

### **Access**

The intent of measures for property access is to provide safe access to/from the public road system for fire fighters providing property protection during a bush fire and for occupants faced with evacuation.

- 3. Property access roads shall comply with section 4.1.3 (2) of 'Planning for Bush Fire Protection 2006'.

### **Evacuation and Emergency Management**

The intent of measures is to provide suitable emergency and evacuation (and relocation) arrangements for Occupant of the building.

- 4. Arrangements for emergency and evacuation are to comply with section 4.2.7 of Planning for Bush Fire Protection 2006'.

### **Design and Construction**

The intent of measures is that buildings are designed and constructed to withstand the potential impacts of bush fire attack.

- 5. All Construction shall be of a Non combustible material.

### **Landscaping**

- 6. Landscaping to the site is to comply with the principles of Appendix 5 of 'Planning for Bush Fire Protection 2006'.

Details are to be submitted from an appropriately qualified person demonstrating compliance with the above conditions, prior to the issue of the Construction Certificate.

- 28. The building works are to be inspected during construction, by the principal certifying authority (or other suitably qualified person on behalf of the principal certifying authority subject to the provisions of the Environmental Planning and Assessment Act 1979 and Regulation 2000) to verify compliance with this consent and the standards of construction detailed in the Building Code of Australia. Inspections shall be carried out as required by Section 162A of the EP&A Regulation 2000.
- 29. Work on any building shall not commence until a Construction Certificate, complying in all respects with the provisions of the Environmental Planning and Assessment Act 1979, Environmental Planning and Assessment Regulation 2000 and the Building Code of Australia, has been issued.
- 30. It is a condition of approval that all building work must be carried out in accordance with the provisions of the Building Code of Australia (BCA).
- 31. Structural drawings prepared by a suitably qualified and experienced Structural Engineer being submitted to and approved by the principal certifying authority prior to the issue of a construction certificate. The plans shall detail:
  - a) All reinforced concrete floor slabs and/or beams or raft slab (having due regard to the possible differential settlement of the cut and fill areas.

- b) Footings of the proposed structure.
- c) Structural steel beams/columns.

32. Where it is proposed to use driven timber piles as part of any building footing system, the following certification from a professional engineer shall be provided prior to a footing inspection:

- i) The durability class (and/or chemical treatment grade) of all piles used within the footing system; and
- ii) That the driven piles have achieved the required bearing capacity.

33. A sign is required to be erected in a prominent position on any work site on which building or demolition work is being carried out. The sign shall indicate:

- (a) The name, address and telephone number of the principal certifying authority for the work; and
- (b) The name of the principal contractor and a telephone number at which that person may be contacted outside of working hours; and
- (c) The sign must state that unauthorised entry to the work site is prohibited.

Any such sign is to be removed when the work has been completed.

34. Prior to the commencement of work, toilet facilities shall be provided within the site boundaries at the rate of 1 toilet for every 20 persons or part of 20 persons employed at the site.

Each toilet shall be connected to the sewer.

Where the sewer is not available, chemical (portable WC) toilet(s) shall be provided or the toilets shall be connected to on-site sewage management system approved by Council.

35. In accordance with Section 94 of the Environmental Planning and Assessment Act 1979, a monetary contribution shall be paid to Council prior to the issue of a Construction Certificate. The services and facilities for which the contributions are levied and the respective amounts payable under each of the relevant plans are set out in the following table:

Code	Contributions Plan	Facility	quantity	unit	rate	amount
GLW-07	Great Lakes Wide	Headquarters Building	\$45,000	\$1 non res @	\$0.001 =	<b>\$45.00</b>
Total						<b>\$45.00</b>

Contribution rates are subject to indexation. The rates shown above are applicable until 30 June following the date of consent. Payment made after 30 June will be at the indexed rates applicable at that time.

The Contributions Plan and the Standard Schedule for Section 94 Plans may be viewed on Council's web site [www.greatlakes.nsw.gov.au](http://www.greatlakes.nsw.gov.au) or at Council's offices at Breese Parade, Forster.

36. The capacity and effectiveness of runoff and erosion control measures shall be maintained at all times in accordance with Council's Erosion and Sediment Control Policy.

37. Stormwater from roof areas shall be linked to a Council approved disposal system immediately before placement of any roofing materials.

Stormwater from roof areas shall be conveyed to either:

- a) Rubble trenches situated at least 3m from any building and constructed in a manner so as not to create erosion, siltation or topsoil removal from the site;
- b) A detention basin, settling pond or contour drain in such a way as to prevent sediments and other material being eroded from the site.

38. Any adjustments to existing utility services made necessary by the development are to be undertaken at the developer's expense.

39. The developer submitting a Driveway Application to Great Lakes Council prior to the issue of a Construction Certificate for construction of a second driveway located to the east of the existing milling area.

All work is to be at the developer's expense and completed in accordance with the Driveway Levels issued by Great Lakes Council.

40. The development being constructed of low reflective materials and is to be of muted earth toned colours.

Details of all external colours and materials are to be submitted for Council's approval with the application for a construction certificate.

41. No buildings shall be occupied until all conditions of this consent have been complied with and an occupation certificate has been issued in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and Regulation 2000.

**A motion was moved and seconded (Moved L Roberts/Seconded J Stephens)** that the above recommendation be adopted with the following amendments to conditions:

Deletion of Part 1

Part 2 Conditions:

4 The operation of the sawmill shall be restricted to the use of the following plant and equipment at any one time:

- one (1) sawmill
- one (1) electrical generator
- one (1) planer thicknesser
- one (1) tractor/loader
- one (1) block splitter
- one (1) chainsaw

6 The operation of the sawmill shall be restricted to the following truck movements:

- Raw log delivery - two (2) log trucks per month
- Firewood pick-up - one (1) dump truck every two (2) months
- Sawdust transport to storage area - one (1) x two (2) tonne truck per two (2) weeks
- Pick up finished products and sawdust - as required by purchaser

16 The hours of operation of the sawmill are limited to the following:

- Mondays from 12.00 noon until 4.00pm;
- Tuesday to Friday from 7.00am to 4.00pm (operation of saw bench no more than 4 hours between these times);
- Saturday from 7.00am until 12.00 noon;
- Nil operation on Sundays.

- 37 Stormwater from roof areas shall be linked to a Council approved disposal system immediately before placement of any roofing materials.

Stormwater from roof areas shall be conveyed (either directly or via a rainwater tank) to either:

- c) Rubble trenches situated at least 3m from any building and constructed in a manner so as not to create erosion, siltation or topsoil removal from the site;
- d) A detention basin, settling pond or contour drain in such a way as to prevent sediments and other material being eroded from the site.

**An amendment was moved (Clr Weate) and seconded (Clr Vaughan) that the recommendation be adopted with the following amendments to conditions:**

Part 2 Conditions:

- 4 The operation of the sawmill shall be restricted to the use of the following plant and equipment at any one time:

- one (1) sawmill
- one (1) electrical generator
- one (1) planer thicknesser
- one (1) tractor/loader
- one (1) block splitter
- one (1) chainsaw

- 6 The operation of the sawmill shall be restricted to the following truck movements:

- Raw log delivery - two (2) log trucks per month
- Firewood pick-up - one (1) dump truck every two (2) months
- Sawdust transport to storage area - one (1) x two (2) tonne truck per two (2) weeks
- Pick up finished products and sawdust - as required by purchaser

- 16 The hours of operation of the sawmill are limited to the following:

- Mondays from 12.00 noon until 4.00pm;
- Tuesday to Friday from 7.00am to 4.00pm (operation of saw bench no more than 4 hours between these times);
- Saturday from 7.00am until 12.00 noon;
- Nil operation on Sundays.

- 37 Stormwater from roof areas shall be linked to a Council approved disposal system immediately before placement of any roofing materials.

Stormwater from roof areas shall be conveyed (either directly or via a rainwater tank) to either:

- e) Rubble trenches situated at least 3m from any building and constructed in a manner so as not to create erosion, siltation or topsoil removal from the site;
- f) A detention basin, settling pond or contour drain in such a way as to prevent sediments and other material being eroded from the site.

**The Motion was withdrawn, therefore the amendment became the motion, was put to the vote and was carried.**

### **303 RESOLUTION**

(Moved J Weate/Seconded L Vaughan)

That the recommendation be adopted subject to the following amendments:

Part 2 Conditions:

4 The operation of the sawmill shall be restricted to the use of the following plant and equipment at any one time:

- one (1) sawmill
- one (1) electrical generator
- one (1) planer thicknesser
- one (1) tractor/loader
- one (1) block splitter
- one (1) chainsaw

6 The operation of the sawmill shall be restricted to the following truck movements:

- Raw log delivery - two (2) log trucks per month
- Firewood pick-up - one (1) dump truck every two (2) months
- Sawdust transport to storage area - one (1) x two (2) tonne truck per two (2) weeks
- Pick up finished products and sawdust - as required by purchaser

16 The hours of operation of the sawmill are limited to the following:

- Mondays from 12.00 noon until 4.00pm;
- Tuesday to Friday from 7.00am to 4.00pm (operation of saw bench no more than 4 hours between these times);
- Saturday from 7.00am until 12.00 noon;
- Nil operation on Sundays.

37 Stormwater from roof areas shall be linked to a Council approved disposal system immediately before placement of any roofing materials.

Stormwater from roof areas shall be conveyed (either directly or via a rainwater tank) to either:

- g) Rubble trenches situated at least 3m from any building and constructed in a manner so as not to create erosion, siltation or topsoil removal from the site;
- h) A detention basin, settling pond or contour drain in such a way as to prevent sediments and other material being eroded from the site.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a Council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

FOR VOTE - Clr J McWilliams, Clr M Tuffy, Clr C McCaskie, Clr L Roberts, Clr J Stephens, Clr K Hutchinson, Clr L Vaughan, Clr J Weate

ABSENT. DID NOT VOTE - Clr L Gill

Clr L Gill returned from temporary absence at 10:38 am

**8 PES - North Hawks Nest Draft LEP and Proposed Voluntary Planning Agreement for Future Purchase of Lot 53 DP753166 by Council**

**Index: SP-LEP-27; SP-LEP-50**

**Author: Release Area Manager - Roger Busby**

**Release Area Co-ordinator - Robert Dwyer (RPS Harper Somers O'Sullivan)**

---

**RECOMMENDATION:**

In relation to the offer from Crown Land Developments to enter into a Voluntary Planning Agreement for the future possible purchase by Council of Lot 53 DP 753166 Mungo Brush Road that Council resolve to:

- A. Grant authority to the Mayor and General Manager to approve the form and content of the proposed Voluntary Planning Agreement such that Council is not exposed to any financial liability in connection with the purchase of Lot 53 and that any such purchase be based upon valuation under the current 1(c) Urban Investigation Zone.
- B. Once approved by the Mayor and General Manager, the proposed Voluntary Planning Agreement be exhibited concurrently with the draft Local Environmental Plan for North Hawks Nest, in accordance with the Environmental Planning and Assessment Act.
- C. Exhibit the draft Local Environmental Plan for North Hawks Nest upon the parties agreeing on the format and content of the proposed Voluntary Planning Agreement.

An amended Recommendation has been previously forwarded to Councillors as follows:

**AMENDED RECOMMENDATION (previously forwarded to Councillors):**

- A. That the proposed Voluntary Planning Agreement between Crown Land Developments and Council (as contained in Annexure "C" to this Business paper) which provides for Crown Land Developments to fund Council's possible purchase of Lot 53 DP 753166 at some stage in the future, be exhibited concurrently with the draft Local Environmental Plan for North Hawks Nest.
- B. That advice be sought from Council's solicitor on the proposed Voluntary Planning Agreement during the exhibition period.

Clr L Roberts declared a pecuniary interest in this item, the nature of the interest being that he is a Director of the Karuah Local Aboriginal Land Council and also owns land in the study area, and left the meeting at 10:40 am taking no further part in discussions or voting.

**304 RESOLUTION**

(Moved L Gill/Seconded C McCaskie)

That the above amended recommendation be adopted.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a Council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

FOR VOTE: Clr J McWilliams, Clr C McCaskie, Clr J Stephens, Clr K Hutchinson, Clr L Gill, Clr L Vaughan, Clr J Weate

AGAINST VOTE: Clr M Tuffy

ABSENT. DID NOT VOTE: Clr L Roberts

Clr L Roberts returned from temporary absence at 10:46 am

---

## **9 PES - Joint Regional Planning Panel**

**Index: Development Applications General**  
**Author: Director Planning & Environment - Glenn Handford**

---

### **RECOMMENDATION:**

That Council nominate two (2) Councillors to attend the Joint Regional Planning Panels.

### **305 RESOLUTION**

(Moved K Hutchinson/Seconded L Gill)

That this item be deferred until later in the meeting.

Upon resumption of discussion on this item, Clrs Weate, Roberts, McCaskie and Hutchinson expressed interest in filling the above positions.

Each candidate then gave a brief presentation on their qualifications and experience relevant to the Joint Regional Planning Panel.

A vote was held using a secret ballot Preferential voting system. The General Manager declared Clr Weate and Clr Hutchinson elected to the positions, with Clr Roberts being elected as alternate member.

### **306 RESOLUTION**

(Moved L Gill/Seconded L Vaughan)

That Council nominate Clrs Weate and Hutchinson, with Clr Roberts as the alternate member, to the Joint Regional Planning Panel.

---

## **10 PES - Minutes of Great Lakes Estuary and Coast Committee Meeting held on 6 May 2009**

**Index: NS-EST-W/L-S/L CTTE, NS-EST-CCT-Meetings**  
**Author: Projected Coordinator - Prue Tucker**

---

### **RECOMMENDATION:**

That the information be noted.

### **307 RESOLUTION**

(Moved L Gill/Seconded J Weate)

That the above recommendation be adopted.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a Council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

---

FOR VOTE - Clr J McWilliams, Clr M Tuffy, Clr C McCaskie, Clr L Roberts, Clr J Stephens, Clr K Hutchinson, Clr L Gill, Clr L Vaughan, Clr J Weate

---

**11 PES - List of Matters before the Land & Environment Court - June 2009**

**Index: Land & Environment Court Appeals - Development Applications**

**Author: Manager, Development Assessment - Wayne Burgess**

---

**RECOMMENDATION:**

That the information be noted.

The Director Planning & Environmental Services declared a non-pecuniary interest in this item, the nature of the interest being that a family friend is a planner for the objector in 37/2009, and left meeting at 10.56am, taking no further part in discussions.

**308 RESOLUTION**

(Moved C McCaskie/Seconded L Vaughan)

That the above recommendation be adopted.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a Council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

FOR VOTE - Clr J McWilliams, Clr M Tuffy, Clr C McCaskie, Clr L Roberts, Clr J Stephens, Clr K Hutchinson, Clr L Gill, Clr L Vaughan, Clr J Weate

The Director Planning & Environmental Services returned at 11.07am

---

**DIRECTOR ENGINEERING SERVICES**

**12 ES - Footpath Contributions - Hawks Nest**

**Index: Footpath, Walkways, Walking Trails**

**Author: Director Engineering Services - Ron Hartley**

---

**RECOMMENDATION:**

That the report be noted.

**309 RESOLUTION**

(Moved L Gill/Seconded L Vaughan)

That the report be noted and the cycleway route be inspected as part of a Council tour in August 2009.

---

---

**13 ES - 355 Sport & Recreation Committee Minutes**

**Index:** 355 Sport & Recreation Committee  
**Author:** Parks Asset Officer - Kris Koch

---

**RECOMMENDATION:**

That Council notes the minutes of the 355 Sport & Recreation Committee

**310 RESOLUTION**

(Moved L Gill/Seconded L Roberts)

That the above recommendation be adopted.

---

**14 ES - Development Traffic Advisory Committee Meeting Minutes - 10 June 2009**

**Index:** Traffic Committee Minutes  
**Author:** Traffic Engineer - Wade Holmes

---

**RECOMMENDATION:**

That the recommendations of the Development Traffic Advisory Committee meeting held 10 June 2009 be adopted.

**311 RESOLUTION**

(Moved C McCaskie/Seconded L Roberts)

That the above recommendation be adopted.

---

**15 ES - Traffic Advisory Committee Meeting Minutes - 10 June 2009**

**Index:** Traffic Committee Minutes  
**Author:** Traffic Engineer - Wade Holmes

---

**RECOMMENDATION:**

That the recommendations of the Traffic Advisory Committee meeting held 10 June 2009 be adopted.

**312 RESOLUTION**

(Moved L Gill/Seconded C McCaskie)

That the above recommendation be adopted.

---

**DIRECTOR CORPORATE & COMMUNITY SERVICES**

**16 CCS - Tea Gardens District Contributions Plan (2009)**

**Index:** Section 94 Contributions  
**Author:** Section 94 Co-ordinator – Ted Watts

---

**RECOMMENDATION:**

It is recommended that:

1. The proposed Tea Gardens district Contributions Plan be approved with amendments.
2. The commencement date of the plan be advertised as 1 July 2009.

**313 RESOLUTION**

(Moved L Gill/Seconded J Weate)

That the above recommendation be adopted.

---

**17 CCS - The Branch Lane Contributions Plan**

**Index:** Section 94 Contributions  
**Author:** Section 94 Co-ordinator – Ted Watts

---

**RECOMMENDATION:**

The proposed Branch Lane Contributions Plan (2009) be adopted as exhibited.

**314 RESOLUTION**

(Moved K Hutchinson/Seconded C McCaskie)

That the above recommendation be adopted.

---

**18 CCS - Aboriginal Liaison Committee**

**Index:** Aboriginal Liaison Committee  
**Author:** Community Services Coordinator – Amanda Ellis

---

**RECOMMENDATION:**

1. That the recommendations of the Aboriginal Liaison Committee identified in the attached meeting minutes be endorsed.
  2. That the attached Draft Aboriginal Liaison Committee Terms of Reference be endorsed.
  3. That the funds remaining in the Aboriginal Liaison Committee budget at the end of the current financial year be revoted and used to progress the Welcome Signs project throughout the 2010 financial year.
-

### **315 RESOLUTION**

(Moved L Gill/Seconded J Weate)

That the above recommendation be adopted.

---

### **19 CCS - Access Committee Report**

**Index: Great Lakes Access Committee**  
**Author: Access Committee Secretary - Dianne Denton**

---

#### **RECOMMENDATION:**

That the information be noted.

### **316 RESOLUTION**

(Moved J Stephens/Seconded J Weate)

That the above recommendation be adopted.

---

### **20 CCS - Review of Council's Policy Register**

**Index: Policy Register - General**  
**Author: Manager Corporate Governance – Phil Brennan**

---

#### **RECOMMENDATION:**

That the following policies be adopted as presented and that these policies supercede all previous versions.

PL-GOV-002 Councillor Access to Information and Interaction with Staff  
PL-GOV-010 Establishment of Committees under Section 355 of the Local Government Act 1993  
PL-DEV-004 Applications Lodged by Employees of Council.

### **317 RESOLUTION**

(Moved J Stephens/Seconded C McCaskie)

That the above recommendation be adopted.

---

**21 CCS - Local Government Week Itinerary**

**Index:** Local Government Week  
**Author:** Communications Officer - Melissa Bawden

---

**RECOMMENDATION:**

That the information be noted.

**318 RESOLUTION**

(Moved J Weate/Seconded L Gill)

That the above recommendation be adopted.

---

**22 CCS - List of Outstanding Reports**

**Index:** Council Meetings  
**Author:** Director Corporate & Community Services - Steve Embry

---

**RECOMMENDATION:**

Submitted for Council's information/consideration.

**319 RESOLUTION**

(Moved K Hutchinson/Seconded L Gill)

That the above recommendation be adopted.

---

**25 CCS - LATE REPORT - Investment Report as at 31 May 2009**

**Index:** Investments  
**Author:** Revenue Accountant - Col McKillop-Davies

---

**RECOMMENDATION:**

It is recommended that the information concerning Council's investments as at 31 May 2009 be noted.

**320 RESOLUTION**

(Moved L Roberts/Seconded L Gill)

That the above recommendation be adopted.

---

## **LATE BUSINESS**

### **Road Surface in Kularoo Drive**

The condition of the road surface in Kularoo Drive was raised, with the Director Engineering Services to investigate this matter further.

It was also requested that a white line be added to the edge of Kularoo Drive where it narrows.

### **MidCoast Water Late Payment Fees**

It was noted that a complaint had been received from a member of the public regarding fees charged by MidCoast Water for late payment of accounts. Council's delegates to MidCoast Water to raise this with MidCoast Water.

### **Contribution from Port Stephens Council to Dredging Costs**

In response to a query, the General Manager advised that he will be sending a request to Port Stephens Council for a financial contribution towards dredging costs near Corrie Island.

### **Failford Road and The Lakes Way**

The Director Engineering Services advised that the Minister for Roads had announced that Failford Road from the Pacific Highway to the Lakes Way and the Lakes Way from Failford Road to Breese Parade were to be classified as State roads from 1 July 2009.

## **PRESENTATION BY DR W E J PARADICE**

Dr W E J Paradise from the Hunter Valley Research Foundation gave a presentation to Councillors on the work of the Foundation.

*Council adjourned for lunch at 12.38pm.*

A farewell presentation was made to staff member John Matlawski, who is retiring after nearly 30 years with Council.

A citizenship ceremony was conducted for Mr Gairatghol Baykhil.

*Council reconvened at 2.07pm.*

Clr Tuffy left the meeting following lunch and did not return.

## **MEET THE PUBLIC SESSION**

The Mayor invited members of the gallery who wished to address Council on any items not listed on the agenda to do so at this stage - no one availed themselves of this opportunity.

## CLOSED COUNCIL

### **321 RESOLUTION**

(Moved C McCaskie/Seconded K Hutchinson)

That Council move into Closed Council (Confidential Section of Ordinary Meeting) (Meeting Closed to the Public) to discuss the items listed in the report:

#### **23 CCSCONF - Management of Hawks Nest Beach Caravan Park**

##### **REASON FOR CONFIDENTIALITY:**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

#### **24 CCSCONF - Appointment of Consultancy to Undertake the Development of a Community Strategic Plan**

##### **REASON FOR CONFIDENTIALITY:**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
  - (i) prejudice the commercial position of the person who supplied it

Upon resuming into Open Council the Chairperson reported that the following motions had been passed:

#### **23 CCSCONF - Management of Hawks Nest Beach Caravan Park**

**Index: Hawks Nest Beach Caravan Park Contract Manager**  
**Author: Manager Administrative Services - John Dougherty**

---

##### **RECOMMENDATION:**

It is recommended that:-

1. Accept the tender submitted by Australian Tourist Park Management (ATPM), for the provision of Management Services at Hawks Nest Beach Caravan Park to commence on 1 August 2009 for an initial five (5) year term with an option at the absolute discretion of Council for a three (3) year extension).
2. That the Common Seal of Council be affixed to any necessary documents.

### **322 RESOLUTION**

(Moved L Roberts/Seconded L Gill)

That the above recommendation be adopted.

---

---

**24 CCSCONF - Appointment of Consultancy to Undertake the Development of a Community Strategic Plan**

**Index: Integrated Planning and Reporting**

**Author: Director Corporate & Community Services - Steve Embry**

---

**RECOMMENDATION:**

That Council consider the Expressions of Interest received and make an appointment.

**323 RESOLUTION**

(Moved L Gill/Seconded C McCaskie)

That Council appoint Blackadder & Associates to undertake the development of a community strategic Plan.

---

**PRESENTATION**

**Presentation on Waste Transfer Station in Tea Gardens**

Clr McCaskie declared a non-pecuniary conflict of interest in this item, the nature of the interest being that she is a Trustee for land that adjoins one of the options under discussion, and left the meeting at 2.55 pm and did not return.

The Director Planning & Environmental Services gave a presentation on the pros and cons of various locations for the Waste Transfer Station in Tea Gardens, with a site consisting of two blocks adjacent to the industrial estate being the preferred option. It was suggested that a third block could also be purchased for conservation purposes.

**URGENT BUSINESS**

**Wild Dog Problem in Stroud**

It was requested that Council approach the Pastures Protection Board as a matter of urgency for assistance in controlling wild dogs in the Stroud area. The General Manager to follow this up.

**MEETING CLOSURE**

The meeting closed at 3.10 pm.

**CHAIRPERSON**